

TOLLESHUNT KNIGHTS PARISH COUNCIL

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Minutes of the Ordinary Remote Meeting held on 15.2.2021

PRESENT:

CHAIR – COUNCILLOR D TUNGATT

VICE CHAIR – COUNCILLOR M PORTER

COUNCILLORS MR COOK, MRS DENNIS, MR LONG AND MRS THOMPSON

The Parish Clerk Miss Banyard

No members of the public were in attendance.

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

No issues were raised.

3127/01 To receive apologies for absence, other announcements and Declarations of Interest from Members on any of the agenda items set out below.

There were no apologies for absence.

There were no Declarations of Interest.

3128/01 To approve the Minutes of the Ordinary remote meeting held on 18.1.2021.

It was **RESOLVED** to approve the above Minutes.

3129/01 To receive information on matters contained in the above Minutes.

No issues were raised.

3130/01 Planning

a. To receive decisions by Maldon District Council. The following were noted:

FUL/MAL/20/01100	Ambergate Farm Blind Lane Tolleshunt Knights	The use of land for the stationing of caravans for residential purposes for 1no. traveller pitch together with the retention and addition of hard standing, utility/day room and use of existing buildings as ancillary stables Refused
HOUSE/MAL/20/00876	Barleymead 36B Brook Road Tiptree	Extension of existing dropped kerb Approved

b. New planning applications. There were no new applications to consider.

c. To receive any updates on planning enforcement issues.

Meadow Nursery Park Lane – this is ongoing (19/00225/BC)

Caravan at 26 Top Road – this is ongoing (20/00131/CU)

No updates have been received but the matter is in hand.

d. To consider any other planning issues.

It was noted that an entrance had been made into the field between nos 56 and 42 Top Road, and hard standing had been put down and a container brought onto the site. This matter will be reported to the enforcement team at Maldon District Council.

3131/01 To consider any items of correspondence received or reports from the clerk

Details of the Essex County Council laptop recycling scheme will be obtained for the purpose of disposing of the Parish Council's old laptop.

3132/01 To consider any highways issues including:

Trucam patrol report. It was noted that Trucam patrols had been suspended during lockdown but it was hoped to resume these on 8th February.

3133/01 To consider any issues concerning public rights of way.

No issues were raised.

3134/01 Report of the Road Safety Officer.

No issues were raised.

3135/01 Report of the Press Officer.

The press report continues to go into the Maldon Standard.

3136/01 Report of the Village Hall Management Committee representative

It was noted that there have been some water supply problems at the Village Hall.

Details of the person providing supplies of recycling bags will be put in the Parish Council's report in the Maldon Standard and also on the website.

3137/01 To receive the financial statements and to authorise accounts for payment.

- a. The financial statements were approved.
- b. It was **RESOLVED** to authorise the following payments:

V Banyard	Salary + expenses Feb	£ 242.65
HMRC	Clerk's tax Feb	£ 59.71
Zoom Video Communications	Monthly Zoom fee	£ 14.39
Maldon District Council	Trucam July- Sept 2020	£ 246.24
Maldon District Council	Trucam Oct – Dec 2020	£ 246.24

It was **RESOLVED** to appoint Mrs N Powell Davies as internal auditor of the accounts for the year ending 31.3.2021.

3138/01 To consider any issues concerning the playing field, Village Hall car park and CCTV system.

Following a Freedom of Information request on the Parish Council's attitude to the use of drones in the playing field, it was **RESOLVED** to adopt a draft policy forbidding the use of Unmanned Aerial Vehicles. The Council will also look into the process of updating by laws for the field, and the insurer's stand on UAVs will be investigated.

It was **RESOLVED** to ask Bonz Tree Surgeons to complete work on the oak tree in the playing field as soon as possible, but to defer any work in the woodland to the autumn/winter of 2021 to avoid disturbing nesting birds.

3139/01 To consider any training courses which are available.

The clerk reported that at present some courses are now being held via Zoom, and it was **RESOLVED** that the Council would fund any courses that the clerk wishes to attend.

3140/01 To set the date for the Council's March meeting.

It was **RESOLVED** to set the date for the next meeting at 15.3.2021. It was noted that advice from the NALC continues to be that meetings should be held remotely for the immediate future.

3141/01 To consider other items of information for inclusion on a future agenda.

By laws will be discussed at the next meeting.

As there was no further business the meeting was closed at 8.58 pm.