

## TOLLESHUNT KNIGHTS PARISH COUNCIL

Minutes of the **Ordinary Meeting** held on Monday 19<sup>th</sup> February 2018 in the Village Hall, Top Road, Tolleshunt Knights.

**PRESENT:** Chair – Councillor D Tungatt  
 Vice Chair – Councillor M Porter  
 Councillors Mr Cook, Mrs Dennis, Mr Long (arrived 8.10 pm) and Mrs Thompson.  
 Miss V Banyard (parish clerk). Two members of the public.

**TO RECEIVE QUESTIONS/ENQUIRIES FROM MEMBERS OF THE PUBLIC, TO RECEIVE AN ANSWER AT THE APPROPRIATE POINT IN THE MEETING**

No issues were raised.

Prior to the commencement of business, and having read an exchange of e mails and discussed the issue, it was **RESOLVED** that: The Parish Council is satisfied that Councillor M Thompson (Parish Councillor and Ward Member) took the correct action at a recent North West Planning Committee meeting which was considering an application for Rosemead Tolleshunt D’Arcy Road Tolleshunt Knights.

**2388/01 TO RECEIVE APOLOGIES FOR ABSENCE, OTHER ANNOUNCEMENTS AND DECLARATIONS OF INTEREST FROM MEMBERS**

Apologies for absence were received from Councillor Long (arrived late) and the Ward Member Councillor Mrs Bamford . No Declarations of Interest were received.

**2389/01 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON 15<sup>th</sup> JANUARY 2018**

It was **RESOLVED** to approve the Minutes of the above Meeting.

**2390/01 TO CONSIDER ANY ITEMS OF INFORMATION FROM THE ABOVE MINUTES**

No issues were raised.

**2391/01 TO CONSIDER PLANNING APPLICATIONS WHICH MAY BE RECEIVED AND OTHER PLANNING ISSUES**

The following decisions by Maldon District Council were noted:

|  |  |   |
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| FUL/MAL/17/01387<br>Land opposite Krissimon Farm<br>Honeypot Lane Tolleshunt Knights   | Erection of two stables, hay barn and construction of manege with floodlights        | <b>Refused</b>  |
| FUL/MAL/17/01230<br>Rosemead D’Arcy Road Tolleshunt Knights  | Demolition of stable block and erection of detached bungalow with associated parking | <b>Refused</b>  |
| HOUSE/MAL/17/01337<br>73 Brook Road Tolleshunt Knights   | A flat roofed extension (3.150m x 5.240m) to the rear of the existing building       | <b>Approved</b>   |
| FUL/MAL/17/01122<br>Hallfield Gate Barnhall Road Tolleshunt Knights  | Demolition of the existing house and erection of a new house                         | <b>Refused</b>  |
| TOWN AND COUNTRY PLANNING ACT 1990<br>The Town and Country Planning (Tree Preservation) (England) Regulations 2012<br>Beatbush Wood Park Lane Tolleshunt Knights | Tree Preservation Order No 12/17   | <b>The Council decided not to confirm the above Order</b> |

2391/02 New planning applications – the following were considered:

|                                   |  |   |
|-----------------------------------|--|---|
| HOUSE/MAL/18/00137                | Willow Hall Park Lane Tolleshunt Knights | Proposed change of use of garage store within roof space to living room and bedroom accommodation for an annexe which is supported by the main house.<br>It was <b>RESOLVED</b> to object to this application. The Parish Council is very disappointed to see that the proposed works have already gone ahead. If the application is granted the Parish Council would wish to see a condition that the garage store is tied to the main dwelling and cannot become a separate dwelling. |
| HOUSE/MAL/18/00042<br>PP-06618004 | Homeview 23 Strawberry Lane Tiptree      | Replacement mower shed with ancillary use to existing residential dwelling.<br>It was <b>RESOLVED</b> to make no comment on this application.   |

2391/03 Other planning issues: No issues were raised.

2392/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE CLERK MAY MAKE, INCLUDING CORRESPONDENCE RECEIVED BY THE COUNCIL.

It was noted that the date for the Monastery's Open Day is 14<sup>th</sup> July 2018.

2393/01 TO CONSIDER ANY HIGHWAYS ISSUES

Local Highways Panel update; suggestion from Tiptree Parish Council that Tolleshunt Knights Parish Council should apply to the Local Highways Panel for a speed limit on Factory Hill. It was **RESOLVED** that Tiptree Parish Council should put this scheme forward to the LHP as most of Factory Hill lies within its area.

A damaged manhole cover on the corner of Rectory Road/Barnhall Road has been reported to Highways.

It was noted that the road name sign for Tudwick Road on Factory Hill has been damaged and knocked down

2394/01 PUBLIC RIGHTS OF WAY

There was nothing to report.

2395/01 REPORT OF THE ROAD SAFETY OFFICER

There was nothing to report.

2396/01 REPORT OF THE PRESS OFFICER

There was nothing to report.

2397/01 REPORT OF THE REPRESENTATIVE ON THE VILLAGE HALL MANAGEMENT COMMITTEE

No report was available as there was no formal meeting of the VHMC in January.

2398/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE RFO MAY MAKE AND TO AUTHORISE THE SIGNING OF ORDERS FOR PAYMENT.

It was **RESOLVED** to approve the financial statement and bank reconciliation dated 19.2.18.

2398/02 It was **RESOLVED** to authorise the following payments.

|                |                                 |          |
|----------------|---------------------------------|----------|
| Miss V Banyard | Clerk's salary Feb and expenses | £ 216.03 |
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|      |                 |         |
|------|-----------------|---------|
| HMRC | Clerk's tax Feb | £ 52.69 |
|------|-----------------|---------|

2398/03 The clerk has applied for a grant from the Transparency Fund (training and work on the website).

2399/01 TO APPOINT THE INTERNAL AUDITOR FOR THE PARISH COUNCIL'S ACCOUNTS FOR THE YEAR ENDED 31.3.2018

It was **RESOLVED** to appoint Mrs Nancy Powell-Davies as internal auditor for the above year.

2400/01 TO RECEIVE A REPORT ON THE INSTALLATION OF CCTV IN THE VILLAGE HALL CAR PARK

There was nothing to report.

2401/01 TO CONSIDER ANY MATTERS CONCERNING THE PLAYING FIELD

The draft playing field Hire Agreement will be put to the next meeting for approval. It was **RESOLVED** that the hire agreement should include a £100 returnable deposit.

2401/02 Members of Tiptree Heath Football Club addressed the meeting to ask if they can use the field for their matches on Saturday afternoons. The Football Club is for adults only and it would undertake rolling and ground care itself. They were awaiting agreement from the VHMC to allow them to use the changing facilities at the Hall.

It was **RESOLVED** that the Club should be allowed to use the field for a period of one year for the season from mid August to late April for matches only. The Parish Council will put together an agreement concerning the state of the field and whether matches should be called off because of any difficulties with this. No incidents of bad language or bad behavior will be permitted. Fees will be £40 per match with quarterly reviews of use.

2402/01 TO CONSIDER ANY ISSUES CONCERNING THE NEW DATA PROTECTION REGULATIONS

Advice from the NALC is still awaited. As a result arrangements for the review of the Council's Standing Orders and Financial Regulations will again be deferred.

2403/01 TO CONSIDER ANY OTHER INFORMATION OR ITEMS FOR A FUTURE AGENDA

At the next meeting the Parish Council will consider the purchasing of a phone for the clerk and obtaining e mail addresses for Councillors.

As there was no further business the Meeting was closed at 9.32 pm.