

TOLLESHUNT KNIGHTS PARISH COUNCIL

Minutes of the **Ordinary Meeting** held on Monday 18th December 2017 in the Village Hall, Top Road, Tolleshunt Knights.

PRESENT: Chair - Councillor D Tungatt
 Vice Chair – Councillor M Porter
 Councillors Mr Cook, Mrs Dennis, Mr Long and Mrs Thompson.
 Miss V Banyard (parish clerk).
 Two members of the public were present.

TO RECEIVE QUESTIONS/ENQUIRIES FROM MEMBERS OF THE PUBLIC, TO RECEIVE AN ANSWER AT THE APPROPRIATE POINT IN THE MEETING

No issues were raised.

2356/01 TO RECEIVE APOLOGIES FOR ABSENCE, OTHER ANNOUNCEMENTS AND DECLARATIONS OF INTEREST FROM MEMBERS

Apologies for absence were received from the Ward Member Councillor Mrs Bamford.
 No Declarations of Interest were made.

2357/01 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON 20TH NOVEMBER 2017

It was **RESOLVED** to approve the Minutes of the above Meeting.

2358/01 TO CONSIDER ANY ITEMS OF INFORMATION FROM THE ABOVE MINUTES

No issues were raised.

2359/01 TO CONSIDER PLANNING APPLICATIONS WHICH MAY BE RECEIVED AND OTHER PLANNING ISSUES

The following decisions by Maldon District Council were noted:

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| OUT/MAL/17/01034 Rear of Strawberry Lane Tolleshunt Knights | Outline planning to erect up to 27 dwellings and form access road onto Brook Close | Refused |
| HOUSE/MAL/17/01052 Hunsdon House 56 Top Road Tolleshunt Knights | Erection of new 1.9m high garden wall facing the highway | Approved |

2359/02 New applications – the following were considered:

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| FUL/MAL/17/01122 | Hallfield Gate Barnhall Road Tolleshunt Knights | Demolition of the existing house and erection of a new house. It was RESOLVED to object to this application on the grounds of poor design which is out of keeping with neighbouring properties. |
| FUL/MAL/17/01230 | Rosemead D'Arcy Road Tolleshunt Knights | Demolition of stable block and erection of detached bungalow with associated parking. It was RESOLVED to support this application. |
| HOUSE/MAL/17/01337 | 73 Brook Road Tolleshunt Knights | Build a timber frame sun room (3.150m x 5.240m) at the rear of the existing building utilising existing rear and west walls of the bungalow. Building to be finished in Marley Eternite boarding, double glazed windows, French doors and flat roof with Firestone rubber roof blanket covering. It was RESOLVED to support this application. |
| LDP/MAL/17/01325 | Debton House Barnhall Road Tolleshunt Knights | Erection of domestic garage and domestic storage building. It was RESOLVED to make no comment on this application. |

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|-----------------------------------|--|---|
| HOUSE/MAL/17/01316 PP-06094567 | Willow Hall Park Lane Tolleshunt Knights | Demolition of existing outbuilding and replacement with new outbuilding in adjusted location. It was RESOLVED to make no comment on this application. |
| FUL/MAL/17/01387 PP-06575707 | Land opposite Krissimon Farm Honeypot Lane Tolleshunt Knights | Erection of two stables, hay barn and construction of manege with floodlights. It was RESOLVED to object to this application on the grounds that insufficient detail was supplied as to the floodlighting, which is felt to be inappropriate in this location. Furthermore it was not clear if the existing stables are to be retained. |

2359/03 Other planning issues. 29 D'Arcy Road Tolleshunt Knights – it was reported that the garage at this property now has a chimney with a log burner, and that plastic has been burnt. This matter will be brought to the attention of enforcement officers.

2360/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE CLERK MAY MAKE, INCLUDING CORRESPONDENCE RECEIVED BY THE COUNCIL.

Further information was provided about the new requirements under the Data Protection Regulations which come into force in May 2018. More details will be obtained as to how this will affect the Parish Council.

2361/01 TO CONSIDER ANY HIGHWAYS ISSUES

The road name sign for Rectory Road at the junction of Rectory Road and Barnhall Road has been knocked down, and this will be reported to Maldon District Council.

2362/01 PUBLIC RIGHTS OF WAY

It was reported that all paths are in good order.

2363/01 REPORT OF THE ROAD SAFETY OFFICER

There was nothing to report.

2364/01 REPORT OF THE PRESS OFFICER

It was noted that there have been some problems with the distribution of the Tribune in Tolleshunt Knights.

2365/01 REPORT OF THE REPRESENTATIVE ON THE VILLAGE HALL MANAGEMENT COMMITTEE

Thirteen gate keys have now been distributed to the relevant parties. It was reported that there have been some problems with the gate not being open early in the morning, with the result that some residents have parked on the road. Councillor Mr Porter will look into this matter and will also send a list of key holders to the clerk.

2350/02 The pre-school group is looking at funding sources to carry out a refurbishment of the area it uses at the front of the Village Hall.

2366/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE RFO MAY MAKE AND TO AUTHORISE THE SIGNING OF ORDERS FOR PAYMENT.

It was **RESOLVED** to approve the financial statement and bank reconciliation dated 18.12.2017.

2366/02 It was **RESOLVED** to authorise the following payments.

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|-------------------------|-------------------------------------|----------|
| Miss V Banyard | Clerk's salary Dec and expenses | £ 219.17 |
| HMRC | Clerk's tax Dec | £ 52.69 |
| Maldon District Council | Grass cutting weeks 14-24 | £ 547.34 |
| Maldon District Council | Grass cutting weeks 28-32 | £ 182.45 |
| Barriers Direct | Folding parking post and extra keys | £ 88.65 |
| Signomatic | Sign for car park | £ 137.08 |
| Boards Direct | Notice board | £ 296.52 |
| Councillor M Porter | Gate keys | £ 33.00 |

2366/03 It was **RESOLVED** that future monthly financial statements should be published on the Parish Council's web site.

2367/01 TO CONSIDER THE DRAFT BUDGET FOR THE YEAR ENDING 31.3.2019

It was **RESOLVED** to approve the draft budget as presented by the working party held on 2.12.2017

2368/01 TO SET THE PRECEPT FOR THE YEAR ENDING 31.3.2019

It was **RESOLVED** to set the precept for the above year at £9,000.

2369/01 TO CONSIDER ANY MATTERS CONCERNING THE CCTV EQUIPMENT

No issues were raised.

2370/01 TO CONSIDER ANY MATTERS CONCERNING THE PLAYING FIELD AND VILLAGE HALL CAR PARK

One quote has been received for tree work in the playing field but two further quotes will also be sought.

2371/01 TO CONSIDER THE REVIEW OF THE PARISH COUNCIL'S FINANCIAL REGULATIONS, STANDING ORDERS AND RISK ASSESSMENT POLICY

These matters will be considered at the Parish Council's February meeting.

2372/01 TO CONSIDER ANY OTHER INFORMATION OR ITEMS FOR A FUTURE AGENDA

The VHMC will be asked if the Parish Council can use its projection equipment when hard copies of planning applications are no longer available for meetings.

Councillor Mrs Thompson undertook to provide new e-mail addresses for Councillors (DPR)

As there was no other business the Meeting was closed at 9.50 pm.