

# TOLLESHUNT KNIGHTS PARISH COUNCIL

## Explanation of variances – year ended 31.3.2019

- variances of more than 15% between totals for individual boxes (except variances of less than £200);

<b>Section 2</b>	<b>2017/18 £</b>	<b>2018/19 £</b>	<b>Variance £</b>	<b>Variance %</b>	<b>Detailed explanation of variance (with amounts £)</b>
<b>Box 2</b> <i>Precept or Rates and Levies</i>	9800	9000	(800)	8.2	No explanation required
<b>Box 3</b> <i>Total other receipts</i>	1567	1323	(244)	15.6	See below
<b>Box 4</b> <i>Staff costs</i>	3030	3162	132	4.3	No explanation required
<b>Box 5</b> <i>Loan interest/ capital repayments</i>	N/A	N/A	N/A	N/A	N/A
<b>Box 6</b> <i>All other payments</i>	3015	5018	2003	66.4	See below
<b>Box 9</b> <i>Total fixed assets &amp; long term investments &amp; assets</i>	45162	45638	476	1.05	No explanation required
<b>Box 10</b> <i>Total borrowings</i>	N/A	N/A	N/A	N/A	N/A
<b>Explanation for 'high' reserves</b>	Box 7 is more than twice Box 2 because the authority has put reserves aside for: tree work in the playing field (some work was carried out in March 2019 and paid for in April 2019), and more work is due in the autumn of 2019. Repair work to Village Hall driveway – suitable quotes are still being sought.				

Box 3 Total other receipts

£

<b>Item</b>	<b>Variance £</b>	<b>Explanation</b>
IT equipment/toner	12.06	Slight increase in cost of toner – two thirds of costs passed on to other Parish Councils of which the TK clerk is also the clerk
VAT reclaimed	(739.61)	Reflected in general expenditure
Pitch fees	940.00	New football club now using the pitch on a regular basis
Transparency Fund	(456.42)	No income received from Fund in 18/19
<b>Total</b>	<b>243.97</b>	<b>See Box 3 above</b>

Box 6 All other payments

<b>Item</b>	<b>Variance £</b>	<b>Explanation</b>
Grass cutting	152.04	More cuts required 18/19 due to regular use of field by football club
Playing field works	546.80	Various works carried out in field/play area 18/19
Tree works	400.00	Tree works carried out 18/19, none in 17/18
Playing field signage	51.75	Signage purchased 18/19, none in 17/18
Subscriptions	13.21	Slight rise in costs
Insurance	(75.26)	Change in premium
Auditors' fees	(100.00)	Parish Council declared itself exempt from external audit 18/19
Training courses	100.00	Two courses attended 18/19, none in 17/18
General administration	(91.23)	ICO payment included in general administration 17/18 but put under ICO/GDPR heading in 18/19
IT costs/equipment	574.38	New laptop and paper shredded purchased 18/19
Hire of Hall for meetings	(120.00)	No payment made in 18/19
Poppy wreath	3.00	Minor rise in donation
Village Hall car park	(221.10)	Signage, parking barrier, dog bin purchased 17/18
CCTV	2.65	Minor expense
ICO/GDPR	190.00	Costs incurred 18/19 to comply with GDPR, in addition to ICO costs

Community Protection Team	618.89	Trucam and dog fouling patrols introduced in 18/19
Other	(232.10)	Overgrown footpath cleared at the request of Essex County Council
VAT	189.86	Reflected in general expenditure
<b>Total</b>	<b>2002.89</b>	<b>See Box 6 above</b>