

TOLLESHUNT KNIGHTS PARISH COUNCIL

Minutes of the **Annual Meeting** held on Monday 20th May 2019 in the Village Hall, Top Road, Tolleshunt Knights.

PRESENT:

Chair – Councillor D Tungatt

Vice Chair – Councillor M Porter

Councillors Mrs Dennis and Mr Long.

Miss V Banyard (parish clerk). One member of the public was present.

Prior to the meeting Councillors signed the Declaration of Acceptance of Office as Councillors of Tolleshunt Knights Parish Council. It was agreed that Councillors Mr Cook and Mrs Thompson should sign their Declaration prior to the next meeting of the Council.

TO RECEIVE QUESTIONS/ENQUIRIES FROM MEMBERS OF THE PUBLIC, TO RECEIVE AN ANSWER AT THE APPROPRIATE POINT IN THE MEETING

A representative of Torquespeed FC asked for permission for the Club to use part of the field on 22nd June in conjunction with its booking of the Village Hall for the annual presentation event. It was agreed that this should be allowed and the Club will be charged a fee of £25.00.

2632/19 TO APPOINT THE CHAIR OF THE PARISH COUNCIL FOR THE YEAR 2019-2020

It was unanimously **RESOLVED** to appoint Councillor D Tungatt as Chair of the Council for the above year.

2633/19 TO RECEIVE THE CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE

Councillor D Tungatt signed the Declaration of Acceptance of Office as Chair of the Parish Council for the year 2019-2020.

2634/19 TO RECEIVE APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST IN THE MEETING'S AGENDA ITEMS

Apologies for absence were received from Councillors Mr Cook and Mrs Thompson. No Declarations of Interest were made.

2635/19 TO APPOINT THE VICE CHAIR OF THE PARISH COUNCIL FOR THE YEAR 2019-2020

It was unanimously **RESOLVED** to appoint Councillor M Porter as Vice Chair of the Council for the above year.

2636/19 TO RECEIVE THE VICE CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE

Councillor M Porter signed the Declaration of Acceptance of Office as Vice Chair of the Parish Council for the year 2019-2020.

2637/01 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON 15th APRIL 2019

It was **RESOLVED** to approve the Minutes of the above Meeting.

2638/01 TO CONSIDER ANY ITEMS OF INFORMATION FROM THE ABOVE MINUTES

No issues were raised.

2638A/01 TO CONSIDER PLANNING APPLICATIONS WHICH MAY BE RECEIVED AND OTHER PLANNING ISSUES

Decisions by Maldon District Council – none were received.

2639/02 New applications – the following were considered:

19/00531/HOUSE Eskdale 1B Brook Road Tolleshunt Knights	Proposed single storey front extension and alteration to garage roof	It was RESOLVED to support this application.
19/00003/FUL Hallfield Gate Barnhall Road Tolleshunt Knights	Demolition of the existing house and erection of a new house	It was RESOLVED to object to this application: The Parish Council found that the quality of the drawing of the plans made it difficult to see details. However, it is felt that the reasons for dismissal of the previous application at Appeal on this site have still not been addressed. The proposed dwelling is still three storeys high, larger than the existing dwelling and would be visually prominent situated as it is on the high ridge at the top of Barnhall Hill. It would therefore have an adverse impact on the surrounding rural area, Further more the need in this area is for smaller units. rather than large houses such as proposed here.

2639/03 To note the following Appeals to the Planning Inspectorate:

18/01163/FUL APP/X1545/W/19/3226909 <i>The Appeal will be heard by written representations – the Parish Council’s response will be automatically forwarded to the Inspector</i>	Land at Oaklands Park Park Lane Tolleshunt Knights	Construction of new dwelling house
19/00019/HOUSE APP/X1545/D/19/3226200 <i>The Appeal is proceeding under the Householder Appeals Service – all representations made will automatically be forwarded to the Inspector</i>	34A Strawberry Lane Tiptree	Proposed first floor extension over existing garage and utility

2639/04 To consider any other planning issues:
No matters were raised.

2640/01 TO CONSIDER A NY HIGHWAYS ISSUES

Some residents had reported that they were pleased with the recent resurfacing of Brook Road. However a letter of complaint had been received concerning various issues in Top Road, all of which were reported to Essex County Council.

2640/02 The following issues were also reported to Highways:

Pothole at the junction of Park Lane with Barnhall Road.

Drainage problems between 14 and 16 Tolleshunt D’Arcy Road – an ongoing problem which has been reported several times in the last three years.

2640/03 Trucam report for April 2019: In a period of two hours a total of 35 captures were made in D'Arcy Road and Barnhall Road. Further patrols will be arranged, with a greater focus on Barnhall Road.

2641/01 PUBLIC RIGHTS OF WAY

All public rights of way were reported to be in good condition.

2642/01 REPORT OF THE ROAD SAFETY OFFICER

No issues were raised.

2643/01 REPORT OF THE PRESS OFFICER

The Tribune is no longer making house deliveries of the publication but it can be obtained in various venues in Tiptree.

2644/01 REPORT OF THE REPRESENTATIVE ON THE VILLAGE HALL MANAGEMENT COMMITTEE

It was reported that the most recent meeting was cancelled. The fete is due to be held on 7th July.

2645/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE RFO MAY MAKE AND TO AUTHORISE THE SIGNING OF ORDERS FOR PAYMENT.

It was **RESOLVED** to approve the financial statement and bank reconciliation dated 20.5.2019.

2645/02 It was **RESOLVED** to authorise the following payments.

Miss V Banyard	Clerk's salary May and expenses	£ 214.53
HMRC	Clerk's tax May	£ 52.69
Maldon District Council	Grass cutting	£ 91.22
BHIB Ltd	Insurance renewal	£ 533.97

2646/01 TO CONSIDER AND APPROVE THE AUDITED ACCOUNTS FOR THE YEAR ENDED 31.3.2019

It was **RESOLVED** to approve the above accounts.

2647/01 TO CONSIDER AN APPROVE THE ANNUAL RETURN TO THE EXTERNAL AUDITOR

- a) It was **RESOLVED** to approve the Internal Audit Statement.
- b) It was **RESOLVED** to approve the Annual Governance Statement (AGAR Section 1)
- c) It was **RESOLVED** to approve the Accounting Statement (AGAR Section 2)

The clerk was thanked for her work in preparing the accounts for the Internal Audit.

2648/01 TO CONSIDER ANY MATTERS CONCERNING THE PLAYING FIELD

The Annual Play Area Inspection report had been received and detailed some works of a low risk nature. This will be considered further at the Council's June meeting and in the meantime Councillor Mr Tungatt will carry out some works.

2648/02 Appletons will be asked to sweep the car park and drive.

2649/01 TO CONSIDER ANY OTHER INFORMATION OR ITEMS FOR A FUTURE AGENDA

No issues were raised.

As there was no further business the Meeting was closed at 9.35 pm.