

TOLLESHUNT KNIGHTS PARISH COUNCIL

Minutes of the **Ordinary Meeting** held on Monday 19th November 2018 in the Village Hall, Top Road, Tolleshunt Knights.

PRESENT:

Chair – Councillor D Tungatt

Vice Chair – Councillor M Porter

Councillors Mrs Dennis, Mr Long and Mrs Thompson.

Miss V Banyard (parish clerk). No members of the public were present.

TO RECEIVE QUESTIONS/ENQUIRIES FROM MEMBERS OF THE PUBLIC, TO RECEIVE AN ANSWER AT THE APPROPRIATE POINT IN THE MEETING

No issues were raised.

2539/01 TO RECEIVE APOLOGIES FOR ABSENCE, OTHER ANNOUNCEMENTS AND DECLARATIONS OF INTEREST FROM MEMBERS

Apologies for absence were received from Councillors Mr Cook and Mrs Bamford (Ward Member).

2540/01 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON 15TH OCTOBER 2018

It was **RESOLVED** to approve the Minutes of the above Meeting.

2541/01 TO CONSIDER ANY ITEMS OF INFORMATION FROM THE ABOVE MINUTES

Tiptree Parish Council has not replied to a letter asking that the damaged bench on Factory Hill should be repaired. Councillor Mr Long will follow this up.

2542/01 TO CONSIDER PLANNING APPLICATIONS WHICH MAY BE RECEIVED AND OTHER PLANNING ISSUES

There were no decisions by Maldon District Council.

2542/02 The following new applications were considered:

18/01285/HOUSE PP-07372920	87 Barnhall Road Tolleshunt Knights	Demolition of existing single storey garage and erection of new single storey garage. New cladding to existing brickwork walling to existing single storey dwelling. It was RESOLVED to support this application provided that a condition is made that the new garage cannot be made into an independent dwelling.
18/01254/FUL	Wagers Place Rectory Road Tolleshunt Knights	Conversion of double garage to habitable accommodation, consisting of one bedroom, en suite, kitchen and living room. It was RESOLVED to support this application provided that the proposed habitable accommodation is used only as ancillary to the main dwelling and does not become an independent dwelling.

2542/03 The following decision by the Planning Inspectorate was noted:

FUL/MAL/17/01122 APP/X1545/W/18/3198763	Hallfield Gate Barnhall Road Tolleshunt Knights	Demolition of the existing house and erection of a new house - Dismissed
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No other planning issues were raised.

2543/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE CLERK MAY MAKE, INCLUDING CORRESPONDENCE RECEIVED BY THE COUNCIL.

No issues were raised.

2544/01 TO CONSIDER ANY HIGHWAYS ISSUES

The Trucam report for October showed 8 captures of speeding vehicles. Further patrols will be booked – one half hour session in Tolleshunt D’Arcy Road and one half hour in Barnhall Road.

Nothing further has been heard from the Local Highways Panel on schemes for Tolleshunt Knights.

Of the three highways problems put forward under Councillor Durham’s Request (Essex County Council), a pothole in Tudwick Road has already been repaired.

2545/01 PUBLIC RIGHTS OF WAY

All paths are reported to be in good condition.

2546/01 REPORT OF THE ROAD SAFETY OFFICER

No issues were raised.

2547/01 REPORT OF THE PRESS OFFICER

No issues were raised.

2548/01 REPORT OF THE REPRESENTATIVE ON THE VILLAGE HALL MANAGEMENT COMMITTEE

There was nothing to report as Councillor Mr Porter had been unable to attend the last VHMC meeting.

2549/01 TO RECEIVE AND CONSIDER ANY REPORT THAT THE RFO MAY MAKE AND TO AUTHORISE THE SIGNING OF ORDERS FOR PAYMENT.

It was **RESOLVED** to approve the financial statement and bank reconciliation dated 19.11.2018. The clerk pointed out that some areas of expenditure were slightly over budget.

2549/02 It was **RESOLVED** to authorise the following payments.

Miss V Banyard	Clerk’s salary Nov and expenses	£ 217.92
HMRC	Clerk’s tax Nov	£ 52.69
JRB Enterprise Ltd	Dog waste bags	£ 31.38
Royal British Legion	Poppy wreath	£ 20.00
Maldon District Council	Grass cutting weeks 27-39	£ 273.67
Information Commission	DPR/CCTV	£ 40.00
EALC	CCTV briefing 28.4.18	£ 55.00
EALC	GDPR briefing 14.9.17	£ 45.00
Cartridge Save	Toner for printer	£ 39.71
The Sign Shed	Play area signage	£ 62.10

2550/01 TO RECEIVE A REPORT ON THE CCTV IN THE VILLAGE HALL CAR PARK

Councillor Mr Porter presented the revised CCTV policy and it was **RESOLVED** that this is adopted.

2551/01 TO CONSIDER ANY MATTERS CONCERNING THE PLAYING FIELD

It was reported that people may be taking a “store” of dog waste bags from the dog waste station in the car park. More new bags have been purchased.

The arrangement with Tiptree Heath Football Club to use the playing field for matches appears to be going well. Councillor Mr Porter attends the matches on Saturdays in order to deal with any problems should these arise.

No further quotes have yet been received for the work to the driveway. This issue will be placed on the agenda for the December meeting.

2552/01 TO CONSIDER ANY ISSUES CONCERNING NEW DATA PROTECTION REGULATIONS

The clerk continues to dispose of old records.

2553/01 TO REVISE THE COUNCIL'S FINANCIAL REGULATIONS

As no new model has been issued to date it was **RESOLVED** to adopt the Financial Regulations as they stand.

2554/01 TO CONSIDER ARRANGEMENTS FOR THE SETTING OF THE BUDGET FOR THE YEAR ENDED 31.3.2020

It was **RESOLVED** that a working group will meet on 8.12.2018 at Councillor Tungatt's residence to compile a draft budget which will then be presented to the full Council at the December meeting.

2555/01 TO CONSIDER ANY OTHER INFORMATION OR ITEMS FOR A FUTURE AGENDA

The following items will be included in the next meeting:

To discuss the purchase of a new laptop for the clerk.

To consider quotes for repairs to the Village Hall driveway.

As there was no further business the Meeting was closed at 9.25 pm.